

CONSTITUTION
OF THE
MISSOURI ASSOCIATION FOR HEALTH,
RECREATION, PHYSICAL EDUCATION, AND DANCE

2.1 Name

The name of the organization shall be the Missouri Association for Health, Physical Education, Recreation, and Dance, (Hereafter referred to as the association) an affiliate of the American Alliance for Health, Physical Education, Recreation, and Dance.

2.2 Mission Statement

The mission of MOAHPERD is to support, encourage and provide assistance to promote programs in health, leisure, and movement related activities for the enrichment of human life.

2.2 Vision

MOAHPERD envisions a society in which all individuals enjoy optimal quality of life through appreciation and participation in an active healthy lifestyle.

2.3 Membership

- 2.3.1 Membership in the Association shall be professional members, future professional members, affiliate members, honorary life members, emeritus members, and institutional members.
- 2.3.2 Professional members shall consist of persons concerned with the field(s) of health, physical education, recreation, dance, and allied programs.
- 2.3.3 Future professional members shall include undergraduate students and full time graduate students attending professional or teacher education institutions preparing for careers in health, physical education, recreation, dance, and other allied programs.
- 2.3.4 Affiliate members shall include all others not included in 2.3.2, 2.3.3, and 2.3.4 above that wish to join the Association.
- 2.3.5 Honorary life members shall be persons who have given meritorious service to the area(s) of health, physical education, recreation, dance, and other allied programs. A person who has been a member of the association for at least fifteen years is eligible for honorary life membership upon retirement. Candidates for honorary life membership may be nominated by any member of the Representative Assembly of the Association at one of its meetings.
- 2.3.6 Only professional members shall have the right to vote and hold office except for future professionals in their division.

- 2.3.7 The membership year shall run from November 1 to October 31. The Representative Assembly shall determine dues. Dues are to be paid to the Executive Director. Honorary life members do not pay dues.

2.4 Officers

- 2.4.1 The officers of the Association shall be: President, President-Elect, and Immediate Past President.
- 2.4.2 The officers and the Executive Director (ex-officio) shall constitute the Executive Committee of the Association. In cases of emergency, the Executive Committee is authorized to act for the Association.
- 2.4.3 The President shall assume the following responsibilities:
- 2.4.3.1 Act as the presiding officer at all meetings of the Association.
 - 2.4.3.2 Preside over the fall conference.
 - 2.4.3.3 Appoint members to all standing committees and form any special committees, which are deemed necessary.
 - 2.4.3.4 Serve as a delegate to the Central District Representative Assembly of the American Alliance for Health Physical Education, Recreation, and Dance, and the Alliance Assembly of the American Alliance for Health, Physical Education, Recreation, and Dance.
 - 2.4.3.5 Approve funds to be spent.
- 2.4.4 The President-Elect shall:
- 2.4.4.1 Act in the absence of the President. In case of the death or resignation of the president-elect, the executive committee will appoint, with the approval of the representative assembly, an eligible member to fill the office.
 - 2.4.4.2 Serve as a delegate to the Central District Representative Assembly of the American Alliance for Health, Physical Education, Recreation, and Dance, and to the Alliance Assembly of the American Alliance for Health, Physical Education, Recreation, and Dance.
 - 2.4.4.3 Serve as a liaison with the district representatives.
 - 2.4.4.4 Plan the fall conference
- 2.4.5 The Immediate Past President shall:
- 2.4.5.1 Serve as Chair of the Association Nomination/Awards Committee.
 - 2.4.5.2 Serve as the Association's representative to the Central District Recognition Committee.

2.5 Staff Positions

- 2.5.1 The following staff positions shall receive a salary: Executive Director, Journal Editor, and Newsletter Editor

- 2.5.2 The term of appointment for the Executive Director shall be three years, subject to a favorable bi-annual performance review. The incumbent may be a candidate for additional term(s). The term of appointment for the Journal Editor and the Newsletter Editor shall be continuous and subject to a favorable bi-annual review (See Section 3.5.4 of By-laws).
- 2.5.3 The Representative Assembly shall determine the salary for these positions.
- 2.5.4 The bi-annual review for each of these positions is to be conducted by the executive committee.

2.6 Election of Officers

- 2.6.1 The Nominations and Awards committee shall present a slate of officers to be approved by the Executive Committee and the Representative Assembly at the fall convention.
- 2.6.2 Candidates for office shall be selected by the Nominations and Awards Committee consisting of the Immediate Past President as Chair, and five members appointed by the President.
 - 2.6.2.1 The committee shall submit to the executive committee, a written slate of officers one month before the representative meeting at the fall convention.
 - 2.6.1.2 All nominees whose names have been submitted to the Nominations and Awards Committee shall have received a written job description of the position for which they are being nominated and shall have agreed in writing to be nominated.
 - 2.6.1.3 The slate of officers presented by the Nomination and Awards Committee shall be approved by a majority vote of the executive committee and a two-thirds majority vote of the representative assembly prior to the start of the fall convention.
 - 2.6.1.4 No person shall hold more than one elective office at the same time.
 - 2.6.1.5 No person shall be eligible for consecutive re-election to the same office unless approved by the executive committee.
 - 2.6.1.6 In case of death or resignation of the President, the executive committee will appoint with the approval of the representative assembly, an eligible member to fill the office. In the case of death or resignation of an officer other than the president the Executive committee will with the approval of the representative assembly appoint an eligible member to fill the unexpired term of that office
 - 2.6.1.7 To be eligible to be an officer the nominee must have held professional membership in the Association for one year, prior to assuming the position of an officer.
 - 2.6.1.8 Each officer shall take office after the final Representative Assembly following the fall convention at which they were approved.

2.7 District Representatives

- 2.7.1 The Association shall be divided into eight districts: Northwest, Northeast, West Central, East Central, Southwest, Southeast, Kansas City and St. Louis (See Map 13.1).

- 2.7.1 No more than two persons who shall be appointed by the president and approved by the representative assembly shall represent each district.
- 2.7.2 The terms of office shall be four years.

2.8 Divisions

- 2.8.1 The Association shall be divided into Divisions as outlined in the By-laws (See Section 13).
- 2.8.2 There shall be a chair for each Division. A Chair elect will be selected and approved by the Representative Assembly at the beginning of the second year of the Chair's term and will serve one year as Chair Elect and then assume the position of chair and serve two years in that position. An exception to this is the Dance Chair elect will serve a two-year term.
- 2.8.3 The Future Professional Division will elect a President elect each year, who will serve one year in that position and then assume the position of president.
- 2.8.4 Division chairs, chair-elects and other positions will assume office after the final Representative Assembly meeting at the fall convention.
- 2.8.5 Those divisions not fulfilling program responsibilities at the fall convention shall be placed on probation for one year. After one year's probation, the executive committee shall make one of three recommendations to the Representative Assembly: The division on probation will be (1) removed from the Association structure; or (2) returned to special interest; or (3) returned to full status. The recommendation to remove Division must be sustained by two-thirds vote of the members of the Representative Assembly present and voting.
- 2.8.6 Interest areas desiring Division status may petition the Representative Assembly for such permission. The decision to grant or deny must be sustained by two-thirds of the members of the Representative Assembly present and voting.

2.9 Representative Assembly

- 2.9.1 The Representative Assembly shall be composed of: (See Section 13.0)
 - 2.9.1.1 Voting Members
 - 2.9.1.1.1 The officers of the Association
 - 2.9.1.1.2 One representative from each district
 - 2.9.1.1.3 The State Consultant for Health and Physical Education
 - 2.9.1.1.4 The Editor of the Journal and the Editor of the Newsletter
 - 2.9.1.1.5 The Division chairs
 - 2.9.1.1.6 The Webmaster
 - 2.9.1.1.7 A member of the Representative Assembly is entitled to cast one vote only
 - 2.9.1.2 Non-Voting Members
 - 2.9.1.2.1 The Executive Director
 - 2.9.1.2.2 The representatives for liaison units, who shall serve as ex-officio

- 2.9.1.2.3 Chairs of Standing and President's committees
- 2.9.1.2.4 Chair elects

2.9.2 The members of the Representative Assembly shall assume office following their selection and approval, after the final Representative Assembly at the fall convention.

2.9.3 The Representative Assembly shall have a minimum of two regular meetings each year. The president shall set the dates of these meetings. The Representative Assembly shall meet within thirty days of the receipt by the president of a meditation, signed by ten Representative |Assembly members requesting such a meeting. At the direction of the executive committee the Executive Director may authorize to poll the Representative by mail. Results of said poll shall be official provided a simple majority of the ballots are returned (See procedures for mail vote).

2.9.4 The President shall vote only in case of a tie.

2.9.5 A simple majority of the Representative Assembly voting members constitutes a quorum for the transaction of business.

2.9.6 In the case of a vacancy in the Representative Assembly, the Executive Committee shall appoint a member to fill the office (Exception: President, President elect and Immediate Past President).

2.10 Meeting

2.10.1 The fall convention shall be held at a site based on a recommendation from the executive committee and approved by the representative assembly.

2.10.2 Such other meetings of the Association as may be needed can be authorized at the discretion of the Representative Assembly

2.11 Committees

There may be standing committees and President's Committees

2.12 Publications

2.12.1 The Publications of the Association shall be the Journal of the Missouri Association for Health, Physical Education, Recreation, and Dance, and The Missouri Association for Health, Physical Education, Recreation, and Dance Record.

2.12.2 These publications shall be sent to all members of the Association.

2.13 Finances

- 2.13.1 A proposed operating budget for the fiscal year (June- May) shall be submitted annually by executive director and the Budget/Finance Committee to the President prior to the completion of the first representative Assembly meeting following the fall convention. Copies of the budget shall be circulated and the Representative Assembly at this meeting shall take action on the budget.
- 2.13.2 The fiscal year shall run from June 1 through May 31. The Association's books shall be audited every three years. The report shall be available to Association members.

2.14 Awards

- 2.14.1 The Association may present awards that are established and approved by the Representative Assembly.
- 2.14.2 Recommendations for Awards may be made by any Association member and forwarded to the Chair of the Nomination and Awards Committee.

2.15 Rules of Order

- 2.1.5.1 The Association will use Knowledge Based Governance to conduct meetings.
- 2.1.5.2 Questions of procedure shall be decided according to the current edition of Robert's Rules of Order, Revised unless otherwise provided in the Constitution or By-Laws.

2.16 Amendments

- 2.16.1 Any Association member for consideration by the Representative Assembly may propose changes in this constitution and By-Laws.
- 2.16.2 Changes in the Constitution must be presented with a full rationale outlining the value of the change to the Association.
- 2.16.3 The Representative Assembly must approve changes in the Constitution by a majority vote at a meeting of the representative Assembly or by a mail vote.
- 2.16.4 Changes in the By-Laws need only be approved by a two-thirds vote by the Representative Assembly.